

**2023 Guide To The Quilt Show**  
Rules and Regulations

*Please read these rules and regulations carefully.*

1. Garden State Quilters Guild will be referred to as GSQG.
2. Those submitting an entry to the Quilt Show must be members in good standing of GSQG.
3. Each quilt entered in the show requires an entry form, an entry fee and a color print of the quilt.
  - a. All entries will be submitted online. The form can be found on the Guild website.
  - b. **Fees:** If paying by check, entry fees are \$10 for the first entry and \$5 for each entry thereafter for GSQG members. Checks should be made out to GSQG and either mailed in or brought to a general meeting. There is no fee for special exhibit quilts.
  - c. The following information should be on an 8 ½ x 11 inch paper: a color picture of each quilt, with the the quilt maker's name, the size of the quilt, and the quilt title on the front of the paper on the top right. These should be submitted to the following address or brought to a general guild meeting (through June 2023):

Christine Courtney  
126 Edgefield Drive  
Morris Plains, NJ  
07950
  - d. Incomplete entries will be returned for resubmission.
4. Quilts must be clean and in excellent condition. Pins, pethair, smoke and/or strong odors will disqualify an entry. This is for the protection of other entries that may come in contact with such a quilt during the show.
5. All quilt entries must consist of three layers (top, batting, back) that are quilted by hand or machine through all layers of the quilt sandwich.
6. There is a limit of 3 quilts entered per member. However, members much note first, second, and third choice for show. GSQG reserves the right to not accept entries if space is unavailable.
7. GSQG reserves the right to reject any quilt as necessary to ensure fair display.
8. GSQG will refund entry fees for any quilts that are not hung in the show by the November general meeting.
9. The quilt description for the story card should include credit for all those involved in making the quilt top, the quilter if different from the maker of the quilt top, as well as the author or creator of kits, books, and patterns used. Please include the full name of the source and any relevant copyright information.
10. A hanging sleeve is not required.
11. **Quilt label:** The maker's name and phone number and the quilt name must be attached to the back bottom left corner of each quilt.

12. Take-In:

- a. Each quilt must be submitted at Take-In in a pillowcase with a label containing the same information as that on the quilt label.
  - b. The quilt should be folded and placed in the pillowcase so that the label is oriented upwards and easily accessible at Take-In. **TIP:** Folding the quilt on the bias will reduce fold lines and allow the quilt to hang flat when displayed.
  - c. A “quilt number” will be issued and attached to each quilt at Take-In.
  - d. Quilts with sharp embellishments, frames or rods, or quilts that require special handling will be accepted at the discretion of the Quilt Registration Committee of GSQG. GSQG will not be responsible for damage to or safety of such a quilt.
  - e. Any quilt that is longer than 94” will have to be folded during hanging. That portion of the quilt will not be visible.
13. GSQG will take precautions to assure the care and return of the submitted entry. However, GSQG will not be held responsible for acts of nature that result in the damage or loss of the entry.
14. All quilts may be photographed for promotional purposes or by attendees of the quilt show.
15. All hung quilts must remain on display throughout the entire show. “For Sale” quilts may be picked up after the show closes. Receipt of sale must be shown.
16. Quilts for sale: Members will have the opportunity to sell the quilts that are hanging for the show or are in the boutique. GSQG will receive 20% of each sale price. Members will receive a 1099 for individual or cumulative sales of \$600 or more.
17. Any quilts not picked up by 5:00 PM on Sunday, October 8, 2023 must be collected from the Returns Committee by special arrangement. These quilts will not be covered by the GSQB insurance once they leave the show venue.
18. **Volunteering:** Each exhibitor must volunteer for a minimum of two hours during the quilt show. A preferred assignment can be indicated on the entry form. The volunteer coordinator will make every effort to accommodate each submitter, but assignments cannot be guaranteed. On the day of the show, check in with the volunteer coordinator.